

Joe Lombardo  
Governor

Richard Whitley, MS  
Director



## DEPARTMENT OF HEALTH AND HUMAN SERVICES

AGING AND DISABILITY SERVICES DIVISION  
*Helping people. It's who we are and what we do.*



Dena Schmidt  
Administrator

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# Aging and Disability Senior Physician – Pediatrician (Part-Time)

**Per Hour \$105.35**

The Aging and Disability Services Division (ADSD) of Nevada Early Intervention Services (NEIS) is currently accepting resumes for a part-time Senior Physician - Pediatrician position (20.24 hours per week) in Las Vegas.

At ADSD, we foster innovative thinking, teamwork, and a positive work environment. Our mission is to provide high-quality, comprehensive support services across the lifespan, allowing Nevada's elders, children, and adults with disabilities or special health care needs to live independent, meaningful, and dignified lives.

### Early Intervention Services

We serve children ages 0-3 with developmental delays and disabilities eligible for Part C services under IDEA Part C. We also support children and families with diagnostics, including autism. Children enrolled in early intervention (EI) are entitled to medical services under CFR 303.13 of IDEA Part C.

### Position Description:

**Direct Services** - The Pediatrician will complete physical evaluations of children, recommend appropriate additional services, and discuss with the family the child's developmental functioning, nutrition consultations, assessment results, recommendations, and outcomes. They will write comprehensive reports including test results, clinical observations, findings, recommendations, and services provided in client charts (both physical and electronic). The Pediatrician will also facilitate all activities within Early Intervention services and discipline-specific software programs.

**Autism Diagnostics** - The Pediatrician may conduct diagnostic appointments for children on the autism spectrum. Our comprehensive team conducts a battery of assessments, including audio evaluations and the Autism Diagnostic Observation Schedule (ADOS). The Pediatrician, along with team members, will discuss and explain a synopsis of all assessments to the family, formalizing the diagnosis during the process. Additionally, a qualified staff member will attend each appointment with the family to ensure continuity and support.

**Teaching** - Pediatric residents from the University of Nevada, Reno, and the University of Nevada, Las Vegas School of Medicine rotate through NEIS for their developmental and behavioral rotation. This position supports collaboration with the university and residents to strengthen the knowledge base of future first-line practitioners. The Pediatrician will also offer training sessions to staff and/or parents 1-2 times per year on relevant topics.

**Community Outreach** - The Pediatrician will provide community outreach to local pediatrician offices, medical groups, and hospitals to support collaboration and continuity of care. This may also encompass participating in statewide commissions or coalitions to support stakeholder needs and state initiatives.

**Additional Duties:** Maintain all records, both physical and electronic, in the agency-approved file format. Ensure that files are kept in a confidential and secure manner, complying with state laws, federal regulations, the Health Insurance Portability and Accountability Act (HIPAA), the Family Educational Rights and Privacy Act (FERPA), and applicable policies. Protect health-related information in accordance with federal, state, department, and division regulations and policies. Immediately report any potential HIPAA violations following established policies and procedures.

Enroll, credential, and bill insurance as appropriate and in accordance with IDEA Part C regulations, state law, and applicable policies and procedures.

Must have reliable transportation and maintain a valid Nevada driver's license to travel.

**Future Opportunities** - As the State of Nevada continues to redefine efficiencies and effective public health services, there are opportunities for visionary leadership to help pave the way. These may include developing a single point of entry process for children with special health care needs who are eligible for one or multiple state programs and assisting in redefining roles and relationships to better serve children and families through the merging of separate agencies.

This could help reduce duplication of services and ease navigation frustrations for families dealing with multiple agencies.

### **Education and Experience:**

- Graduation from an accredited school of medicine or one approved by the Nevada Board of Medical Examiners
- One year of internship in an approved hospital and three years of experience in the practice of medicine, or an equivalent combination
- Completion of an appropriate residency approved by the American Medical Association, or an equivalent combination substituting each year of resident training for a year of medical practice
- Board eligibility in a medical specialty or board certification in a medical specialty

### **Position Location:**

Las Vegas, Nevada

Las Vegas is a metropolitan city in Nevada, home to the Golden Knights Hockey team and Raiders NFL football team. It is a desert oasis with a wealth of entertainment, cultural, and outdoor activities. See more at: [Las Vegas, Nevada](#), [Las Vegas Hotels](#), [Travel Nevada](#).

### **Salary and Benefits:**

- Compensation rate: range in pay depending on hours worked. Maximum
- Salary Range reflects retirement (PERS) contributions by both the employee and employer
- An employer-paid contribution plan is available with a reduced gross salary

- Excellent benefits package including medical, dental, and vision care, as well as life and disability insurance
- Paid holidays, generous leave benefits, contribution to the secure defined-benefit retirement plan (NV PERS), and no state, county, city, or social security tax
- Other employee benefits such as deferred compensation plans are available
- State employees do not contribute to Social Security
- Long-term employees enjoy additional benefits

For additional information, please visit the [Nevada Division of Human Resource Management](#), the [Nevada Public Employees Benefits](#), and the [Public Employees Retirement System of Nevada](#).

For further information or **to apply**, please submit your resume or Curriculum Vitae with a letter of interest and three (3) professional references to:

Cristina Petrilla  
ADSD HR Analyst 2  
7150 Pollock Drive  
Las Vegas, NV 89119  
T: (702) 486-6516  
[cristina@adsd.nv.gov](mailto:cristina@adsd.nv.gov)

In the Subject line, please reference: **Senior Physician – Pediatrician**

Resumes will be accepted until recruitment needs are satisfied. ADSD is an equal Employment Opportunity/Affirmative Action in recruitment of its employees and does not discriminate based on race, color, national origin, religion or belief, age, sex, sexual orientation, pregnancy, genetic information (GINA), or gender identity and expression.

*Aging and Disability Services Division is dedicated to assist all of Nevada's older adults as well as children and adults with disabilities or special health care needs, to live independent, meaningful, and dignified lives to the greatest extent possible!*